

**MINUTES OF THE MEETING OF SHAWBURY PARISH COUNCIL  
HELD IN THE VILLAGE HALL ON TUESDAY OCTOBER 8<sup>TH</sup>. 2013  
at 7.00pm.**

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**Public Session:**

Mr. R. Bailey was in attendance and updated Members on the arrangements for the annual bonfire/firework display on November 2<sup>nd</sup>. and the official opening of the new Glebe area on October 26<sup>th</sup>. Agreement was given for the purchase of lighting equipment and for retaining the same entry fee.

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**Present:**

Mr. D. Roberts (Chairman)  
Mrs. J. Manley  
Mrs. M. Clarke  
Ms. S. McIntosh  
Mr. R. Pinches  
Mrs. G. Matthews  
Mr. P. Sharp

**In Attendance:**

The Parish Clerk.  
Flt. Lt. J. Hobkirk (RAF Shawbury).  
Mr. A. Foster (applicant for co-option onto the Council).  
Mr. S. Jones (Shropshire Councillor).

**13/101 Apologies:**

Apologies were presented and accepted from Mrs. F. Medley, Mr. J. Kennedy, Mr. J. Davies and Sgt. C. Greenaway (West Mercia Police).

**13/102 Co-option of new Member**

Members considered an application from Mr. A. Foster for co-option onto the Council and after due consideration this was confirmed. Mr. Foster was invited to stay for the remainder of the meeting.

**13/103 Declaration of Personal or Prejudicial Interests:**

There were no declarations of interests.

**13/104 Minutes of Meeting held on September 10<sup>th</sup>. 2013:**

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true record.

**13/105 Matters Arising:**(a) Highways (13/86; 13/88(a); 13/94(ai))

- i. Whitelodge Park hedge – no action to date.
- ii. Advertising Notices – noted that these had been removed.
- iii. Sign to Industrial Estate – noted that this had been replaced.
- iv. School crossing – still being investigated and followed up by Councillor Simon Jones.

(b) Burial Ground (13/88(f))

Mr. Bailey had informed the Clerk that he had not been contacted by Mr. Kennedy or Mrs. Medley. Clerk to discuss this with them both when they return from holiday.

(c) Tree Maintenance (13/94(biii)):

Clerk reported that Access2Trees would be carrying out the remedial work and tree felling later in the month. Mr. Bailey had agreed to arrange access to the sites for them.

(d) War Graves Commission (13/95):

Clerk reported that he had contacted the Commission and they had readily agreed to take responsibility for the Armed Service Personnel graves in the burial ground.

**13/106 Correspondence:**

Members considered the following correspondence received by the Clerk:

1. Richard Bailey – Young Farmers offer of daffodil bulbs.

Clerk reported that after consultation with Members the offer had been accepted and Mr. Bailey had agreed to oversee the planting.

2. Michael Watney – Diocese Grant and tree offer.

Clerk reported that the £5,000.00 grant would be presented to the Council at the official opening of the Glebe area on October 26<sup>th</sup>.

3. Shropshire Council – CCTV Review Meeting.

The Chairman had agreed to attend a meeting being held on October 9<sup>th</sup>. which had been called to discuss Shropshire Council's oversight of CCTV cameras.

4. Shropshire Council – 'Dog Control Orders'.5. SALC – September Bulletin.6. Hayley Deighton (Shropshire Council) – Place Plans.

For discussion at the next meeting.

**13/107 Accounts for Payment:**

It was resolved to pay the following invoices:

Mr. J. Wilson	Salary (October)	£567.96
Mr. J. Wilson	Expenses (September)	£91.20
Inland Revenue	Income Tax + Employers NI (October)	£141.80
Mr. T. Creber	Village work (October)	£427.00
Mr. R. Bailey	Routine mowing, maintenance and inspections	£333.00
	Spraying paths/Japanese knotweed (2012 & 2013)	£200.00
ICO	Data Protection	£35.00
Nobridge	Ground Maintenance	£194.05
SALC	Booklets	£10.00
Shropshire Council	Emergency repair to streetlight (10/06/13)	£77.11
Paper Write	Photocopying	£10.80

**13/108 Financial Statement:**

A financial statement was tabled and approved.

**13/09 Mid-Year Financial Statement:**

Members considered the document which had been circulated prior to the meeting and in view of the current financial constraints it was decided to postpone consideration of the following budget heads until the next financial year:

Skateboarding Event, Fitness Trail and Speed Visors.

The Statement was then adopted.

**13/110 Exchange of Information:**(a) Items for inclusion on the next agenda:

Fun Day 2014.

Place Plans.

Financing Moat Maintenance.

(b) Issues needing urgent attention:(i) Highways:

White Lodge Park – large pothole at the entrance from A53.

Bridgeway – pothole.

(ii) Streetlights:

Clerk reported that he had met Garry Johnson from EON and discussed a range of issues which were outlined in a report distributed to Members, This indicated that there were a number of problems related to an ageing set of streetlights and after due consideration, it was decided that a meeting should be arranged with Garry Johnson to discuss a remedial action programme, which would be financed from the streetlight reserve budget. Those attending the meeting would be the Chairman; Vice Chairman; Councillor A. Foster and the Parish Clerk and they were given authority to agree any necessary work.

Parish Clerk to arrange meeting date and venue.

(iii) Other:

No issues raised.

**13/111 General Information**

1. Members were reminded that

(a) The Glebe Information Event, which would include the presentation of the Diocese cheque, was being held on October 26<sup>th</sup>. It would be appreciated if Members could attend and support Richard Bailey.

(b) The Craft Fair and Bonfire Event were both taking place on November 2<sup>nd</sup>.

2. Clerk advised Members that after consulting the Chairman and Vice Chairman, he had given Richard Bailey permission to purchase and replace some of the Burial Ground beech hedging which had succumbed to the dry weather.

**13/112 Reports from:****(a) Police:**

A written report has been received indicating that in August the following offences had been recorded:

Anti social behaviour – 4; Theft – 2.

**(b) RAF Shawbury:**

Flt. Lt. Hopkirk reported that:

The Annual Christmas lunch for the over 70's would be held on December 17<sup>th</sup>.

**(c) Shropshire Council:**

Councillor Jones reported that he was still working with officers to provide a safe crossing from the playing field pathway into the school.

### **13/113 Planning Applications:**

#### A. The following application was considered:

Bridge Mount, Shawbury – outline application for the erection of dwellings:

This was objected to on the following grounds:

Access onto A53; possible problems with surface drainage and sewers; size of plot for two properties and possible damage to the root systems of protected oak trees.

### **13/114 Committee Reports:**

#### A. Moat Committee:

- 1. There had been no response from English Heritage regarding the renewal of the Maintenance Agreement with the Council.*
- 2. A quotation of £2,000.00 from Mr. Allmark for the construction of the pathway was accepted and Mr. Allmark to be asked if he could complete the work before October 26<sup>th</sup>.*
- 3. It was noted that the reasons for the failure to secure grant aid had been circulated.*
- 4. The Minutes from the Committee meeting had been circulated to Members and no issues were raised.*
- 5. Tree maintenance would be carried out during the next week.*

#### B. Glebe Advisory Committee:

*Mr. Pinches gave an update on the drainage work and stated that the area would be flail cut during the next few weeks.*

### **13/115 Unresolved Issues:**

After consideration the list was amended and up-dated.

### **13/116 Press Matters:**

Details of:

- co-option of new Member
- the official opening of the Glebe area and presentation of the grant and
- the Craft Fair and Firework evening.

### **13/117 Date and Time of next meeting:**

The next meeting will be on November 12th. 2013 at 7.00pm in Shawbury Village Hall.

**Approved as a true record of the Meeting.**

**Signed:** \_\_\_\_\_ **(Chairman)**      **Date:** \_\_\_\_\_.